

## Call for Expressions of Interest Band 4 Care Coordinator Roles Wessex Cancer Alliance (WCA) supportive resource (name to be confirmed)

We are inviting Expressions of Interest from individuals keen to support the delivery of personalised care through a digital-first supportive resource. These roles are central to ensuring patients affected by cancer receive timely, compassionate, and coordinated support across digital and face-to-face pathways.

### About the Roles

We are recruiting for:

- **Band 4 Care Coordinator** – *Three positions available, each for 1 day per week for up to 12 months.* These roles focus on delivering frontline support via the callback function, coordinating patient journeys, and supporting service evaluation.

These roles will work closely with patients, caregivers, and professionals across **primary care, community services, and secondary care**, ensuring seamless triage, signposting, and escalation.

### Key Responsibilities

- Responding to patient and caregiver callback requests.
- Coordinating and monitoring the patient journey across primary, community, and secondary care.
- Collecting and analysing data to support service evaluation.
- Building and maintaining key working relationships with professionals across Dorset, Hampshire and the Isle of Wight.
- Championing personalised care and supporting continuous service improvement.

### Key Attributes

We welcome EOIs from individuals who:

- Have experience in cancer care, care coordination, or patient support roles.
- Demonstrate excellent communication and interpersonal skills.
- Are confident using digital tools and supporting others to do so.
- Are passionate about improving patient experience and reducing health inequalities.
- Are available to commit to 1 day per week.

**Please note:** If you intend to take up the role as a secondment, you must have agreement from your current employer before submitting your EOI.

### Benefits of the Role

- **Meaningful Impact:** Directly support people affected by cancer, helping them navigate their care and access trusted information and services. Contribute to reducing health

inequalities and improving patient experience across Wessex. Help shape a new model of digitally-enabled cancer support. Contribute to the ongoing development and refinement based on patient and workforce feedback.

- **Collaborative Working:** Build strong relationships with a wide range of professionals. Be part of a multi-disciplinary team committed to personalised care and innovation.
- **Leadership and Development:** These Band 4 roles offer scope to take initiative in service coordination and contribute to evaluation and improvement. Gain experience in digital health, care navigation, and personalised care planning. Engage in evaluation activities, data monitoring, and service improvement processes.
- **Flexible Working:** All roles are part-time (1 day per week), offering flexibility and the opportunity to balance with other commitments.

### How to Apply

Please submit the Expression of Interest application (below) outlining:

- A brief summary of your relevant experience and skills.
- Managerial Permission for Secondment (if applicable).

### Deadline for EOIs: Wednesday 7<sup>th</sup> January 2026

EOIs should be sent to: [wessexcanceralliance@wca.uhs.nhs.uk](mailto:wessexcanceralliance@wca.uhs.nhs.uk) by 5pm on 7th January 2026.

Interview dates tbc dependent on applicant availability. Please ensure individuals named in this form are aware that the WCA team may contact them to discuss this application.

If you have any questions or would like to discuss the roles informally, please contact Teresa Corbett at [Teresa.corbett@wca.uhs.nhs.uk](mailto:Teresa.corbett@wca.uhs.nhs.uk)

We look forward to hearing from you.

## Expression of Interest Application: Band 4 Care Coordinator Roles

Applicant information	
<b>Applicant:</b>	<i>Name/Role/ Organisation /Phone/Email</i>
<b>Current Role and Band:</b>	<i>Role /Band/ Organisation</i>
<b>Organisation / Employer:</b>	<i>Organisation/Phone/Email</i>
<b>Manager</b>	<i>Name/Role /Organisation /Phone/Email</i>
<b>Contact details:</b>	<i>Phone/Email</i>
FURTHER INFORMATION:	
<b>6. Please describe your reasons for applying for the role (300 words)</b>	
<b>7. Please describe the experience, knowledge and skills you would bring to the role (500 words)</b>	
<b>8. Describe how you will apply your learning in the role (300 words)</b>	
<b>9. Availability</b>	
<b>Are you able to commit to 1 day per week for this role?</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>If no, please explain:</b>	
<b>9. Digital Skills</b>	
<b>Are you confident using digital tools and supporting others to do so?</b>	
<input type="checkbox"/> Yes	

No

Please provide a brief example:

**Managerial Permission for Secondment (if applicable)**

If you are applying for this role as a secondment, please ensure this section is completed by your line manager.

**Manager**

*Manager's Name:*

*Manager's Role:*

*Organisation:*

*Email Address:*

*Phone Number:*

*Date:*

**Managerial Statement:**

I confirm that I support this application and approve the release of the applicant for 1 day per week to undertake this secondment role with the Wessex Cancer Alliance.

Approved

Not Approved

**Signature:**

**Date:**